

MODULES

M1 – Preparing to Trade Internationally

This module builds your understanding of the international business environment and the key principles that shape it, setting the direction for the full programme.

- Preparing the foundations for successful importing and exporting
- Who's who in the supply chain
- Ensuring legal compliance and cost-effectiveness
- Administration and communication – the importance of record keeping
- Introduction to documentation
- Effective use of Incoterms® 2020

M2 – Transport Procedures from Dispatch to Delivery

Learn about balancing cost, service quality, organisation and time when assessing your transport needs for importing and exporting. A deep dive into moving goods by sea, road and air that will take your understanding to the highest level.

- Responsibilities of the parties involved
- Legal requirements for packing and marking
- How it all works - sea, road and air
- Main transport methods and documents (Bills of Lading, Airway Bills etc)

M3 – Getting the best out of your Freight Forwarder

This module will help you to understand how forwarders calculate freight costs to give you the confidence to negotiate rates and take the lead in managing the relationship.

- Building successful relationships and the need for careful monitoring
- The freight-charging minefield
- Cargo insurance considerations

M4 – Payment Methods

Discover the advantages and disadvantages of the 3 main payment terms, when to use them, the documents involved, what to do if things go wrong and how to make sure they don't go wrong.

- Cash with order and open account
- Documentary Collections
- Letters of Credit

M5 - Official Procedures

Discover what it means to be customs compliant and hear from customs clearance experts and get insights from specialists who manage Chamber of Commerce, Arab British Chamber of Commerce and Egyptian Chamber of Commerce online certification and legalisation services.

- Staying on the right side of Customs & Excise
- Why is the commodity code so important?
- Proving origin, origin documents and working with
- Chamber International Customs entry procedures: export and import
- Customs clearance documents

M6 – Advanced Customs Procedures

Leaving the EU has created new demand for more customs knowledge within companies. Knowing how a company can benefit from customs approvals and how to apply for them will give you job-ready skills that can be put to work now or in the future.

- Trading with the EU and the Northern Ireland protocol
- VAT and Duty
- ATA Carnets
- Inward Processing
- Outward Processing
- Customs Warehousing
- Duty Deferment
- Return Goods Relief
- Customs Freight Simplified Procedures
- Authorised Economic Operator