

9th March 2018

To: **ALL MEMBERS OF BUCKINGHAMSHIRE CHAMBER OF COMMERCE**

LOCAL ANNUAL MEETING on 9th April 2018

In accordance with the Articles of Association of the Company **NOTICE** is hereby given that a Local Annual Meeting of the Members of the Buckinghamshire Chamber of Commerce, part of the Thames Valley Chamber of Commerce & Industry, will be held at Basepoint Centre Lincoln Road, HIGH WYCOMBE, Bucks, HP12 3RL on 9th April 2018 at 09:30 hrs for the purpose of considering the following business:

- Election to the Buckinghamshire Chamber Council in accordance with the Company's Articles of Association. An election will be held at the meeting in the event that nominations exceed the number of vacancies.

A form to nominate a Member to the Buckinghamshire Chamber Council is attached.

A Member entitled to attend and vote at the meeting is entitled to appoint one or more proxies to attend and vote instead of him/her. A proxy need not also be a Member of the Chamber. A form of proxy is also attached.

Victoria Spracklen
Company Secretary

Form of Proxy

I/We.....

(name in full BLOCK CAPITALS PLEASE)

representing.....

(Company or Organisation)

of.....

(address)

being a member of Buckinghamshire Chamber of Commerce,

hereby appoint.....

of.....

or failing him/her.....

of.....

as my/our proxy to vote for me/us and on my/our behalf at the Local Annual Meeting of the Buckinghamshire Chamber of Commerce, part of the Thames Valley Chamber of Commerce and Industry, to be held on 9th April 2018, and at every adjournment thereof.

As my witness my/our hand (or our Common Seal)

SIGNATURE..... Date.....

NOTES:

1. To be valid this proxy form must be completed and deposited at the Registered Office of the Chamber, 150 Edinburgh Avenue not less than 48 hours before the time fixed for the meeting.
2. If the member is a corporation or company, then the form must be signed by an officer duly authorised. In the case of a partnership, the signature of any one partner will suffice, but the full name of the partnership should be stated.
3. A proxy need not be a member of the Chamber, but the Chairman of the meeting is willing to act as proxy if a member so desires. The person appointed proxy shall vote as he thinks fit exercising his discretion, unless directly instructed.

To: The Secretary
 Thames Valley Chamber of Commerce and Industry
 150 Edinburgh Avenue
 Slough, SL1 4SS

NOMINATION FORM

BUCKINGHAMSHIRE CHAMBER COUNCIL - 2018

(This form, duly completed, must reach the
 Secretary not later than 27th March 2018)

I/We nominate the undermentioned Member(s) of the Chamber for the above-mentioned Chamber Council.

CANDIDATE(S)

NAME OF FIRM(S)

n/a

n/a

NB: More than one candidate may be nominated and/or supported by the same proposer and/or seconder.

Nominated by:.....

Seconded by:.....

Company:

Company:

Date:

Date:

RETIRING OR RESIGNING MEMBERS:

Helen Pethybridge

Action Coach

Alastair Pike

Artsmart

NOTE: To be valid this proxy form must be completed and returned to the Company Secretary not less than 10 days before the time fixed for the meeting.