

EXAMPLE OF AN INCORRECT LIST

CARNET A.T.A.		LISTE GÉNÉRALE/GENERAL LIST				A.T.A. CARNET	
N° d'ordre/ Item No	Désignation commerciale des marchandises et, le cas échéant, marques et numéros/ Trade description of goods and marks and numbers, if any	Nombre de pièces/ Number of pieces	Poids ou volume/ Weight or Volume	Valeur*/ Value*	Pays d'origine**/ Country of origine**	Réservé à la douane/ For Customs Use Marques d'identification/ Identification marks	
1	2	3	4	5	6	7	
1	Camera (body), Canon EOS-1 s/n. 1234, 3456	2	1 kg	£5,000	MY		
2/4	Lens 80-200mm, Canon s/n. 65670, 24315, 65440	3	3 kg	£3,000	JP		
5/6	Lens 35-300mm, Ricoh, s/n. A343434, A765567	2	2 kg	£10,250	KR		
7/10	Various tripods, Sachler	4	12 kg	£8,250	EC		
11/12	Battery charger, BASF, s/n. 88777, 888767	2	4 kg	£2,000	EC		
13	Softie	1	1 kg	£250	EC		
14/15	Video screens (no numbers) 400x255cm	2	95 kg	\$ 150,000	TW		
16/17	Tripods for video screens (nsn)	2	25 kg	£20,000	TW		
18	Connectors, s/n. 1 to 10	1	2 kg	£2,250	EC		
19/20	AK-49, s/n Q98765, Q98555	2	4 kg	£10,000	RU		
1/20	Photo-video equipment and accessories	21 pcs.					

Errors on the above list are:

(1) numbering in column 1

(7/10) only identical items can be grouped together on the same line

(13) item has not been described in sufficient detail

(14/15) currency inconsistent with the rest of the document

(18) numbering in column 3 (and subsequently column 1) incorrect

(19/20) commercial / generic description of item required as well

Need total value for weight and value. Also value in words.

Packing List terminology such as "Box of", "Box containing", "Assorted", "Various", "Accessories" cannot be used as part of the description of goods as they do not clarify what is actually being taken. The only instances where packaging information could be used is in the format of sub-headings within the list (i.e. not as an actual item).

Exception to the rule:

Cables – it is permissible to itemise cables as a set (as opposed to showing individual cables)

Toolbox – weight must be shown; if the value of the toolbox is higher than £150 then number of pieces must be shown in the description (toolbox can only contain hand tools – any electrical items would have to be itemised individually).

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N° d'ordre/ Item No	Désignation commerciale des marchandises et, le cas échéant, marques et numéros/ Trade description of goods and marks and numbers, if any	Nombre de pièces/ Number of pieces	Poids ou volume/ Weight or Volume	Valeur*/ Value*	Pays d'origine**/ Country of origine**	Réservé à la douane/ For Customs Use Marques d'identification/ Identification marks	
1	2	3	4	5	6	7	
1/2	Camera (body), Canon EOS-1 s/n. 1234, 3456	2	1 kg	£5,000	MY		
3/5	Lens 80-200mm, Canon s/n. 65670, 24315, 65440	3	3 kg	£3,000	JP		
6/7	Lens 35-300mm, Ricoh, s/n. A343434, A765567	2	2 kg	£10,250	KR		
8/11	Tripods for camera, Sachler (nsn)	4	12 kg	£8,250	EC		
12/13	Battery charger, BASF, s/n. 88777, 888767	2	4 kg	£2,000	EC		
14	Softie (microphone cover)	1	1 kg	£250	EC		
15/16	Video screens (nsn) 400x255cm	2	95 kg	£150,000	TW		
17/18	Tripods for video screens (nsn)	2	25 kg	£20,000	TW		
19/28	Connectors, s/n. 1 to 10	10	2 kg	£2,250	EC		
29/30	Microphone beams, AK-49, s/n Q98765, Q98555	2	4 kg	£10,000	RU		
1/30	Photo-video equipment and accessories Goods in free circulation	30 pcs.	149 kg	£211,000 Two hundred and eleven thousand Pounds Sterling			