



International Trade Services

Taking Thames Valley Business to the World





Taking Thames Valley Business to the World

Through the Thames Valley Chamber of Commerce Group, businesses can access a full suite of international trade services to help them trade successfully with the rest of the world. As one of largest accredited Chambers in the UK we support and represent 3,000+ businesses.

Located in one of the fastest growing economic areas in the UK, we have offices in Heathrow, Banbury and headquarters in Slough to help you along your international journey.

































Thames Valley Chamber of Commerce Group works with businesses across Berkshire, Buckinghamshire, Oxfordshire and Swindon to help them achieve their full business potential. We do this by offering members a range of services including business advice, networking events and training as well as international trade support. The Chamber is: recognised as the leading voice of business, representing micro to major multinational organisations; committed to long-term relationships with members and providing them with relevant, value added services that help, support and protect regional, national and international business.



Polite, courteous staff, excellent response to the challenges we face.
Overall 10 out of 10 – PCP Group.



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Certificates of Origin

Whether required for customs clearance, as evidence of origin by the importer wishing to sell on to third country or required under the terms of a Letter of Credit for payment, TVCC can provide you with all your certification, legislation requirements and a guide to completion.



Arab-British Certificates of Origin are required for consignments to Arab League States. The specific documentary requirements and fees for each country do differ.



European Community Certificates of Origin are used for exporting to any country other than Arab League States.



Egyptian-British Certificates of Origin are required for consignments to Egypt. Regulations for Egypt differ from other Arab States. EC Certificates must be completed and submitted through us to the Egyptian British Chamber of Commerce.

ATA Carnets are international customs documents, issued by TVCC, that act as a "passport for goods". They allow temporary importation of goods free of customs duties, taxes, etc without the necessity of raising bonds, depositing duty capital or having to complete daunting customs documentation in foreign lands.

Embassy Legalisation Services export documents may be necessary in addition to TVCC certifying the documentation. These can be legalised by the UK Embassy of the overseas destination, depending on the country requirements.

Apostille Services are carried out by the Foreign & Commonwealth Office in the UK, confirming that a signature, seal or stamp appearing on a document is genuine. In certain circumstances it is appropriate to Apostille a document rather than having it legalised at an Embassy, depending on whether or not the country is a signatory of the Hague Convention.

International Import Certificates are required when controlled goods are exported between COCOM (Co-ordinating Committee on Multilateral Export Controls) member countries. The purpose of an International Import Certificate is to reduce the risk of the departure of strategically sensitive goods and technology.

Trade Preference Documents

TVCC issues these on behalf of HM Revenue and Customs.



EUR1 Certificates establish the customs duty status for goods being exported to countries with preferential trading arrangements within the EU and are an essential step in the exporting process.



A.TR Certificates used for claiming preferential (reduced or even zero) rates of duty for goods between the European Community and Turkey. Although, having a similar function to EUR1's there is one major difference – the goods do not have to be of EU origin to attract a zero rate of duty, only in free circulation (all duties and taxes paid into the EU).



EUR-MED Certificate can only be issued where a product has met all conditions for acquiring preferential origin under the Pan-Euro-Med cumulation arrangements.



Contact details:



For further information contact your local international trade office:

Slough – 150 Edinburgh Avenue, Slough, Berks, SL1 4SS

Tel: 01753 870 560 Fax: 01753 870 547

Email: export@tvchamber.co.uk

Heathrow – Regus Heathrow, 450 Bath Road, Longford, Heathrow UB7 0EB

Tel: 01784 242 477 Fax: 01784 242 472

Email: heathrow@tvchamber.co.uk

Banbury – Cherwell Site 2, Middleton Close, Banbury, Oxon, OX16 4RS

Tel: 01295 275 400 Fax: 01295 275 300

Email: banbury@tvchamber.co.uk

Or visit www.thamesvalleychamber.co.uk/international



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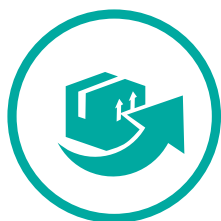
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Introduction

Those trading internationally can often experience barriers not encountered when dealing with companies in the UK. Therefore TVCC runs a full programme of open workshops, covering the essential aspects of international trade, to help overcome these hurdles.

Through training and development your workforce is able to acquire the knowledge and skills needed to perform their day to day tasks and are able to do so with greater accuracy and efficiency, thus increasing overall productivity of the company.

Who's it for?



New international trade professionals.



Those more experienced wishing to increase their export knowledge.



Companies looking to upskill their workforce, reduce risk and increase export profits.

Bespoke training



Content tailored to your business – all aspects of International Trade focusing on your needs and objectives.

Delivered conveniently at your premises, at ours, or an alternative venue.



Save money on your training budget – with the more people you train and on travel costs.

Team Building – a room full of delegates from different departments can encourage greater team work, awareness and understanding of each other's role.

Regular programmes include:



Overview of Exporting – If you need to understand how to set up a good export deal, from receipt of the enquiry to successful delivery of goods and payment, then this is the course for you.



Overview of Importing – At the end of this course you will be equipped to set up a good import deal, knowing how to use any Customs concessions to your advantage.



The Power of Export Documents – This course helps both newcomers and the more experienced to unravel the apparent mysteries of trade documents.



Customs Procedures for Importers and Exporters – This course is appropriate for anyone who wishes to understand the mysterious world of Customs, Excise and VAT as it affects the international trader.



Dealing with Letters of Credit – Whether you are facing your first Letters of Credit transaction, or you know how tricky they can be, this course will prove invaluable in the setting up and managing of L/Cs.



Intrastat (Half-day) – The half day course simply explains the legal obligations regarding the submission of statistics for the movement of goods between Member States of EU, making this necessary bit of bureaucracy as painless as possible!



Incoterms (Half-day) – This is a half-day course which examines the relevance of Incoterms to your business and explains the delivery terms which are defined in the latest edition – Incoterms 2010.

What you said:



Excellent knowledge, and was delivered in a way that was really easy to understand – *Julie Emberson, Synergy Health Ltd.*



Contact details:



For a brochure containing a full list of workshops, prices and dates please visit: www.thamesvalleychamber.co.uk/international (or contact the International Trade Team).



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Introduction

The international trade team runs a comprehensive event programme specifically targeted towards conducting global business and meeting overseas contacts.

The events are aimed at providing advice and information on the many aspects of international trade, whether it be exploring opportunities in overseas markets, or topical issues in the world of global trading such as finding distributors, getting your goods and services to market and getting paid.

Who's it for?



Those looking for:



Support



Expert Advice



Information

Those looking to meet with sector specialists, government support agencies, market representatives, like-minded companies.

Why do we run events for our customers/members?



To inform them on current affairs & available commercial opportunities.

To help increase their confidence via:



Expert advice



Access to specialists (i.e. our strategic partners/stakeholders who we bring in).

To give them the opportunity to:



Network – with like-minded businesses & the experts.



The Forum includes the following types of events:



International Trade Market

Briefings – providing a series of briefings that offer practical advice on doing business in overseas markets. Attendees range from new exporters, to those already operating internationally, who are willing to share their experiences, as well as those who are considering entering new markets.



Topic Led Seminars

– these are in response to demand from our customers. From wide-ranging subjects such as selecting overseas markets and mitigating financial risk, to the specific detail of international trade documentation, for example 'How to complete Certificates of Origin'.



Trade Delegations – provides briefings to delegations visiting the UK from overseas markets and allows an opportunity for them to meet with their UK counterparts.



International Business Services and Introductions – offering valuable opportunities to meet face to face with overseas businesses and support organisations.



Webinars – a variety of online presentations, briefings and seminars that bring you first-hand experience and guidance whether you are at work, home or on the move.

What you said:



The Forum (Selecting Overseas Markets) has allowed us to make better decisions about where to take the business – *Steve Kurts, Hasbore (UK) Ltd.*



Contact details:



To see how we can help you grow view our upcoming events at:

www.thamesvalleychamber.co.uk/international



Introduction

All businesses involved in import and export need to understand the legal requirements when they move goods over international frontiers.

Who's it for?



For those unfamiliar with customs procedures, rules, paperwork and their interpretation, they can be a bit of a minefield.

The Chamber, together with its partners are able to provide your organisation with advice and expert guidance on all aspects of customs procedures.

The services available can help to identify opportunities to reduce overpaid customs duties, optimise processes to ensure compliance with customs regulations and resolve disputes with customs authorities, thus ensuring cost saving, improved processes and boosted efficiency.



What does it include?



Import & Export Procedures



Classification of Goods – Tariff



Origin



Trade Preference



Duty & Taxes



Duty Reliefs – Inward & Outward Processing, Customs Warehousing



Customs Procedure Codes



VAT – export, import and intra-EC Supplies and Acquisitions



Export Controls



Customs information sources

What you said:



The course was informative and Anne, through interactive exercises, made it very enjoyable. We would like another session to include the Sales Team and Management as numerous people that were not invited to the training have now expressed an interest – *Zodiac Interconnect UK Ltd.*



Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk

or call +44 (0)1753 870 560

Or visit www.thamesvalleychamber.co.uk/international



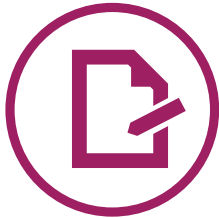
Introduction



Letters of Credit (L/Cs) are one of the most financially secure payment vehicles used in overseas trade, allowing successful trade with the riskiest of customers and countries.

However they can prove a minefield and if not followed precisely can lead to expensive bank charges, costly delays in payment and could even result in lost business opportunities and contracts.

Who's it for?



TVCC has teamed up with Nikat Capital Ltd to offer our clients the specialist in-depth knowledge of export finance and shipping procedures required to ensure their letter of credit are managed accurately and speedily.

Level of Service

Documentary Checking Service

Comprehensive Management Services

Please note all fees depend on the Letters of Credit's complexity and any third party expenses such as postage will incur costs.



What does it include?

Designed to be flexible, the service is able to meet varying client needs from a simple advisory service to a fully-managed trade finance solution.



Initial Scrutiny – ensuring the letters of credit are workable and meet any contractual conditions.



Liaison with Client – discuss and confirm the supply of goods will meet L/C deadlines and expiry dates, ensure packaging and marks comply, review of internal documentation such as invoice, packing lists, declarations are produced correctly.



Liaison with Outside Organisations

– issuing shipping instructions to appointed transport companies and check transport documents, liaise with pre-shipment inspection agencies to ensure compliance, any certification and legalisation requirements, liaison and production of insurance certificates.



Advising/Confirming Bank – collation and checking of all documentation, presentation to the bank on client behalf and monitoring the process until payments are confirmed.



Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk
or call +44 (0)1753 870 560



Introduction

When trading overseas, company documents, the status of a company or its directors must often be officially verified. Authorities in other countries usually only accept verification by a notary public. This type of verification means documents or facts can be relied upon anywhere in the world.


TVCC has partnered with James Couzens Notary Public, a notary based in Aylesbury covering the Thames Valley, to provide a fast, efficient service to any member needing documents verified for use overseas.

Who's it for?


Any business with transactions overseas, whether setting up in another country, appointing an agent, buying or selling property, registering a trademark, protecting IP, applying for tenders overseas, arranging powers of attorney, providing evidence of identity, qualifications or financial statements.




Why do we provide this service for our customers/members?


 A notary is a specially trained legal expert whose independent verification of documents, transactions and facts is universally accepted by authorities overseas, e.g. company registries, tax authorities, statutory regulators, lawyers, accountants, commercial agents.


notary to verify documents or facts, fraud can be reduced.


 Legal requirements vary widely between different countries. A notary understands individual jurisdictions and their legal requirements, which courts can deal with a transaction if a dispute arises, and which country's laws apply to a transaction. A notary can also guide you through the process of working with overseas lawyers.


 Carrying out transactions online means they can be completed quickly but at the same time fraud can be perpetrated more easily. By using a

What does it include?



 In most cases, a face to face meeting, whether at James's offices or yours. Sometimes this can be held on Skype. An initial phone conversation will clarify how the transaction should proceed and the documentation required.

 The more information sent in advance, the more productive the meeting. Emailing documents means they can be amended more easily – even at the last minute.

 Save time by checking documents carefully for errors, especially spelling mistakes.

 A notary's services are often needed at short notice. James can usually see you within 24 hours of first contact and often outside office hours and at weekends. In urgent cases it is important to ensure that everything is prepared in advance.

What you said:

 I am very pleased with your services. The cost is understood upfront and it's easy to get to see you and agree what is needed to satisfy our international business activities. I understood what you needed from me straightaway, which was a real plus – *Brian Goodwin, Director, Carestream Health.* 

Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk or call +44 (0)1753 870 560






Introduction

Successful exporting relies upon you providing competitive exportable products that conform to international standards and regulations, accompanied by the proof of conformity.

Products have to meet local regulatory requirements that allow them to be sold. they must also meet local industry and market standards or customers will not buy them.




Why compliance, conformity is required?

Why is this important?




-  To avoid your goods get stuck at Customs!
-  To avoid recalling your goods from market!
-  To avoid financial penalties for non-compliance!



What support might you need

-  Identification of the regulations and standards that your product must meet.
-  Helping you understand what you need to do to get your products accepted by regulators and welcomed by customers.
-  Undertaking product risk assessment and identifying risk reduction strategies.

Opportunities

-  Increase customer and supply chain confidence
-  Introduce products to market faster and with less risk
-  Increase sales by ensuring that your products meet customers needs and work with existing products in the market



Certificate of Conformity (COC)

-  A documentary proof of compliance, printed on security paper and issued by a designated certification body.
-  Required by Customs upon arrival of the goods, to facilitate clearance and it is the exporter's responsibility to arrange.
-  Signifies that the batch of goods assessed satisfactorily meet the requirements set by the technical regulations of the receiving country.
-  May only be issued following a satisfactory certification decision by the issuing body, after the necessary review of the test reports, inspection reports and other relevant trade documents.



We can arrange COCs for these countries:

Saudi Arabia (SASO);	Uganda (PVoC);	Qatar (QA-PVoC);
Kuwait (KUCAS);	Tanzania (PVoC)	Egypt (GOEIC);
Algeria (IANOR);	Burundi (PSVoC);	Ethiopia (ICP);
Kenya (PVoC); ;	Rwanda (PVoC);	Niger (IVCoP)
Nigeria (SONCAP);	Iraq (Kurdistan Region ICIGI);	

Contact details:



For more information on product conformity & international standards please get in touch with the International Trade team; **export@tvchamber.co.uk** or call **+44 (0) 01753 870 560**



Introduction

Business is never straightforward but Chamber Credit Insurance helps protect your business from bad debts and late payments, as well as supporting you when invoices are not paid and minimising your risk when exploring and expanding into new markets.

We have partnered with Euler Hermes, the world's largest credit insurer to give you a unique credit insurance offer that is exclusively available to TVCC members.



Who's it for?








It's an exclusive offer for TVCC Members

Available to B2B businesses, across a variety of sectors, from SMEs to multinational companies.








Why use Credit Insurance?

Chamber Credit Insurance provides an essential business advantage for organisations who:

-  Are trading on open credit, for example on 30, 60 or 90 days with their business customers.
-  Have experienced late payments, resulting in bad debts.
-  Are seeking peace of mind from defaulting or insolvent customers.
-  Want to improve their credit management practice.
-  Aim to grow their business securely domestically or abroad.



What does your exclusive Chamber package include?

-  10 free credit limit indications with a value of £250 so you can immediately see the creditworthiness of your new and existing customers in both domestic and international markets.
-  Free half an hour review of your Terms & Conditions by prestigious law firm Lester Aldridge.
-  No charge for the first 3 debt placements with our award winning Collections service.
-  10% no claims discount after the first year.
-  Guaranteed best policy price for all TVCC members.



What you said:



Chamber Credit Insurance is simple to understand, simple to implement and simple to use – *Kevin Carter, Managing Director, Forgeweld Ltd.*



Contact details:



For more information please visit www.chambercreditinsurance.co.uk or to discuss Credit Insurance with your local advisor please get in touch with the International Trade Team: export@tvchamber.co.uk



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Introduction

TVCC has negotiated exclusive terms for members with Pure FX, a wholesale Currency Broker.

PURE FX

Foreign Exchange

Who's it for?



Foreign Exchange through the Chamber is an exclusive offer for TVCC Members.



Pure FX will provide you with exclusive preferential exchange rates.



Furthermore, all international transfers are free of charge, irrespective of the amount you are transferring.

Why do we offer foreign exchange services to our members?



Using your bank could be costing you more.



We think it's important to receive tailored advice that's right for you.



Also we know that one of the biggest risks of international trade is fluctuating exchange rates. Therefore Pure FX can offer you currency hedging tools including forward contracts, whereby you fix your exchange rate in advance, protecting you from volatility on the foreign exchange market.



Your exclusive benefits include:



Preferential exchange rates



Free priority international transfers



Immediate notification on all your payments



Free foreign currency health check



What you said:



I would rate Pure FX very highly, the exchange rates offered are far more competitive than the bank and I would certainly recommend them

– Jonathan Needs, CEO, Atticus Events.



Contact details:



For more information please visit www.purefx.co.uk or to discuss foreign exchange with your local advisor please get in touch by calling **+44 (0)1494 671 800**



Introduction

Are you losing out on business because of language barriers?

Recent surveys show that increasing numbers of companies are aware of having failed to clinch a contract or enter into a working relationship because they could not communicate in their partner's language.

Who's it for?

Those looking to break down the barriers:



Via – Translation, Interpretation, Transcription & Revision





Why do we offer this service?

Although English is renowned as the international language of business, if you want to sell a product, a service or even just a concept to someone, you should be selling in their language. If you don't, you will lose out to the first competitor with the same proposition who can speak that language.








What does it include?

Translation Services

We can provide:

-  High quality translations of everything from the smallest email to largest technical manuals.
-  Specialist service with over 500 professional Translators.
-  Translation into mother tongue, to achieve the highest quality and accurate.
-  We can also arrange language training with sector-specific vocabulary.

Translation service through TVCC includes:

-  Business meetings
-  Presentations
-  Native language telephone support
-  Conference calls
-  Voice-overs
-  Training courses
-  Conferences and Seminars

Interpretation Services

TVCC can meet the needs of organisations requiring individual, reliable and accurate interpreting services. Whether you are attending a small business meeting or organising a large-scale conference for a global audience, our interpreting service ensures your company is able to meet the demands of international business.

There are four different types of interpreting services available:

-  **Liaison or ad hoc interpreting** – the interpreter provides verbal communication with overseas visitors, perhaps during factory visits or informal commercial discussions involving small groups.
-  **Conference interpreting** – this involves simultaneous translation, using headsets and interpreting booths. Technical equipment can be requested for international conferences.
-  **Conservative interpreting** – the interpreter works alongside the speaker, interpreting what has been said once the speaker has finished. This is usually for larger groups.
-  **On-demand telephone interpreting** – an innovative new service providing access to interpreters around the clock in any language! If you need to communicate with a non-English speaker, (in-house or over the phone) this is the service for you.

Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk or call +44 (0)1753 870 560



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Introduction



Department for International Trade

Department for International Trade (DIT) is the Government department that helps UK-based companies succeed in the global economy. DIT South East has over 45 International Trade Advisers (ITA) who can help companies rise to the exciting opportunities and challenges that globalisation offers.

DIT has helped thousands of new and established exporters achieve international success by providing tailored services with specialist support.

Advice & Support

Discover the support available to help new and inexperienced exporters to understand and target international customers. With advice and guidance from an experienced International Trade Adviser wide-ranging, senior level experience in international trade, together with solid commercial acumen.

The package includes development of an export action plan, advice and guidance from an experienced ITA, access to a whole range of Department for International Trade (DIT) services to help you implement your export plans in agreement with your ITA.

International Information

A wealth of information and contacts for worldwide markets is available on the national website, www.gov.uk/ukti. By registering on the website, you will have access to a wide range of sector and market reports, general country information, details of exhibitions and market visits supported by DIT, and contacts around the world. The website also offers you the chance to register for Export Opportunities – free sales leads fed into the system by Trade and Investment Offices around the world and which you tailor to receive only those relevant to your business.



Export Growth Service

Overseas Market Introduction Services (OMIS) is a flexible business tool offered by DIT trade teams across the world to provide bespoke market intelligence needed to evaluate new markets effectively and approach them with confidence.

Market Visits

Trade Missions are organised throughout the year by DIT to destinations all over the world. They are an excellent way for companies to visit international markets and find and establish contracts abroad.

Tradeshaw Access Programme (TAP) helps companies exhibit at international tradeshows with a view to increasing export recognition and sales.

e-Exporting Programme

The DIT e-Exporting Programme provides retailers and brands who want to take advantage of digital opportunities with support and advice, enabling them to accelerate their global export potential through e-Commerce platforms.

Overseas Business Opportunities

DIT Business Opportunities is a free service helping UK businesses find overseas contracts, tenders and projects across all sectors in over 100 markets. Register on www.exportingisgreat.gov.uk

Local Events and Master classes

DIT South East organise events and workshops throughout the year to help businesses trade successfully overseas; from country focussed briefings to workshops on particular export topics.

For further information, visit www.events.ukti.gov.uk or call +44 (0)1753 870 560

Contact details:



To find out more about UKTI services visit www.gov.uk/dit
To contact UKTI South East, call **0330 3000 012**
or email: info@uktisoutheast.com



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Introduction

TVCC has teamed up with Ross Consular Services, to offer our clients a Visa and UK Passport service.

Ross Consular Services is an accredited Agent with the Foreign & Commonwealth Office, UK Passport Office, Embassies and Consulates and an ABTA partner.

Who's it for?



Corporate client



Individual traveller

What does it include?

Obtaining business and tourist visas and UK passports can be difficult and time consuming task. Our quick and efficient specialist service takes away the stress from clients. Our advice service will provide you with up to the minute country specific assistance and requirements. On application, all of your application documents are rigorously pre-checked by the experts before attending the issuing authority on your behalf. Ross's online tracking system: VisaTrack™ will keep you up to date.



VisaTrack™



Allows account holders to track the progress of their passport/visa applications and export/legal documents.



Safeguarded using robust 128-bit encryption.



Corporate clients are able to track multiple visas/documents simultaneously.

What you said:



Quick, efficient and great value for money – Dr Kegang Wu, BCC LinkToChina.



Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk or call +44 (0)1753 870 560





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Introduction



Face to face introductions



Tailored business alerts



Local access to overseas networks

Department for International Trade (DIT) Business Opportunities

A free service helping UK businesses find overseas contracts, tenders and projects across all sectors in over 100 markets. Register via www.businessopportunities.ukti.gov.uk.



1000s of business leads published every month.



Access to over 300 UK regional International Trade Advisors.



Business partners in over 100 markets.



Tailored new business alerts delivered by sector and country.



Sign up for events, news, and reports.

Enterprise Europe Network (EEN)

With 600 outlets in over 50 countries, is one of the largest business support networks in the world.

Your local offices in the South East can help you do better business with Europe and other countries in the Network by offering trading advice, linking you with partners to co-develop your technology, or helping you find like-minded innovators to join your funding bid. Register for the free partner and email alert service at www.enterpriseeurope-se.eu

The Overseas Business Networks initiative (OBNI)

A new source of support for British companies seeking to do business in 41 high-growth, difficult to access markets across the world. It provides a range of services that are complementary to those already provided by UK Trade and Investment.

It is being developed through a partnership between UKTI, the Foreign and Commonwealth Office, and the British Chambers of Commerce.

If you are a UK business, OBNI can link your company to:



Market information on the Open to Export and Export Britain web sites.



Office space in British Business Centres in some countries, and



Services, support and advice in 41 markets overseas.



A global British business network, operating at home and overseas.



Intelligence on new business opportunities.

BCC LinkToChina

This is a business match-making platform for trade and investment projects directly between China and UK. The project tackles long standing barriers for British firms in doing business with China, especially the lack of quality information, specific trade and investment opportunities, in-market business support, low-cost solutions for building high quality partnerships and easy access to professional services all through a single platform.

For more information please contact the team info@linktochina.org.uk or call +44 (0)1753 870 571

International Trade Forum

DON'T FORGET! TVCC runs a comprehensive events programme specifically targeted towards conducting international business and meeting overseas contacts. These events offer valuable opportunities to meet face to face with a variety of businesses and support organisations with access to a wide range of markets.

Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk or call +44 (0)1753 870 560



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The International Trade department at TVCC provides a number of reference materials and publications.



International Trade e-bulletin

Published once a month, the e-bulletin provides international news and events, changes in legislation, plus the latest changes and updates in documentation. It also outlines upcoming business opportunities through an up to date programme of international events, seminars and market visits. Information on the latest international trade courses, advice and support services is also available.

To subscribe email export@tvchamber.co.uk

Also, stay up-to-date on social media via Twitter [TVC_GlobalTrade](#)

Business Voice



An International Trade page is also featured in each edition of TVCC's bi-monthly Business Voice magazine. This covers all the latest information, services and advice from international trade experts and institutions. We also include case studies from our top exporters – to find out how to be included please contact the team.

101 Questions about Exporting

Exporting can seem like a daunting prospect. Indeed the intricacies of the global marketplace and concerns raised by dealing with an entirely different culture with unfamiliar expectations and etiquette can often deter businesses. For some organisations the costs imposed as a result of exporting incorrectly can be a bitter pill to swallow.

To make sure every business is able to export confidently, safely and compliantly, TVCC has joined in partnership with UK Trade and Investment to provide you with '101 Questions about Exporting', your essential guide to the global marketplace.

To download a copy visit www.101questions.co.uk

Export documentation forms

These forms include Bills of Exchange, Dangerous Goods Notes and Certificates of Value & Origin (CVOs).



ICC Publications

ICC Publications which include Guide to Incoterms 2010, Incoterms Wall Charts and Guide to Documentary Credit Operations for the UC600.

Europe Direct Information Centre

www.thamesvalleychamber.co.uk/europedirect

Europe Direct is a free and local information centre for anything EU related. The Centre, based at TVCC HQ in Slough, acts as the first point of contact between the EU and its citizens.

Thames Valley Inward Investment Portal

www.thamesvalley.co.uk

Your guide to the "Silicon Valley of Europe" a world class business location and home to a community of established and aspiring global brands. Explore the five impressive business location benefits and contact our tried and tested network to support your successful entry into the UK.



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TVCC Website

– www.thamesvalleychamber.co.uk/international

The website includes details of our host of services for importers and exporters, including step-by-step guides to help you complete export documentation and the latest news on changes to international legislation.

Online Tariff – www.gov.uk/trade-tariff

The UK Trade Tariff helps you find commodity codes to classify goods for export and import.

Commodity codes are used to find import duties, taxes, tax rebates, reliefs, licences and special conditions such as prohibitions that may apply to particular goods.

Market Access Database – madb.europa.eu

Your guide to cracking world markets with guidance and support from the market access database. Amongst other information you can check out the tariffs and trade barriers.

Online Country Guides – www.gov.uk/government/collections/exporting-country-guides

UKTI guides for British businesses who are interested in developing their overseas trade and doing business overseas.

Open to Export – opentoexport.com

UK Trade and Investment's free online advice service, aimed at small and medium enterprises looking for support to grow internationally by exporting from the UK. The information on Open to Export is provided by the site's users, community and key contributors.

Euler Hermes – www.eulerhermes.com



Country Risk Reports that provide in-depth economic research report that provides a review of an individual country's economic profile.



Weekly Export Risk Outlook (WERO), published every Wednesday, is a short knowledge product focusing on emerging risks and countries in the headlines.



Economic Research App – Get the latest reports & data, and monitor risks globally on the go.

Other useful links



British Chambers of Commerce – www.britishchambers.org.uk & www.exportbritain.org.uk



Department for International Trade – www.gov.uk/dit



Enterprise Europe Network – South East – <http://tinyurl.com/EENetwork-SE>



HM Revenue & Customs – www.gov.uk/hmrc



Foreign & Commonwealth Office – www.gov.uk/fco



International Chambers of Commerce – www.iccwbo.org



World Trade Organisation – www.wto.org

Contact details:



For more information please get in touch with the International Trade Team: export@tvchamber.co.uk or call +44 (0)1753 870 560



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We cover Berkshire, Buckinghamshire, Heathrow,
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