

ATA CARNETS – THE PASSPORT FOR GOODS

WHAT IS AN ATA CARNET?

- The ATA Carnet is a temporary admission document which acts as a "passport for goods". Please telephone 0208 564 6300 to obtain blank Carnet forms which you will need to complete and return to enable us to issue the document itself.
- Using an ATA Carnet cuts out red tape at border points avoiding cash deposits and other delays in the country of temporary importation. It can be used for multiple trips and is valid for up to one year.
- The ATA Carnet provides a guarantee to the Customs of a foreign country that all duties, taxes etc. will be paid to them if the conditions are breached
- The issuing Chamber must receive security from the Carnet user. This security must be for an amount equal to the highest rate of duty or taxes applicable. It will disregard any preferential tariffs that may be in force at the time as Customs authorities may themselves ignore such preferential rates.

HOW DOES IT WORK?

The Carnet is a simple international Customs document with vouchers for presentation to each country you visit. The yellow 'exp' is for exportation out of the E.C., white 'imp' for importation into your destination country, white 're-exp' to come out of your destination country and yellow 're-imp' for importation back into the E.C. You may also have blue 'tra' vouchers, which are required for transit or exhibition purposes. Customs will keep these vouchers and stamp the relevant counterfoil, and when you have completed your trip you will return all the stamped counterfoils to us plus any remaining vouchers you have not used.

HOW MUCH WILL IT COST?

Firstly, there is an issuing fee to pay:

Members: £197.76 Non-members: £327.96

A Carnet premium can then be paid for by one of three ways:

1. Carnet indemnity scheme – this gives you instant cover, no freezing of funds and a minimum premium of £126.66. Please refer to the indemnity proposal form.
2. Cash or Bankers Draft – this must be equal to the highest rate of duty for the applicable countries. Please refer to the security rate chart.

3. Bank or insurance company guarantee. (Banks must comply with certain criteria – please refer to Bank/Insurance Guarantee form.) Banks we can currently accept guarantees from are: Bank of Scotland plc, Barclays Bank plc, HSBC Bank plc, Lloyds TSB Bank plc, Santander UK plc, Standard Chartered Bank and The Royal Bank of Scotland plc.

WHAT CAN I USE IT FOR?

You can use a Carnet for almost anything; computers, musical equipment, race horses, electrical equipment, machinery and so on. Your goods must be categorised under one of these three headings:

- Commercial samples
- Exhibition use / trade fair (or similar events)
- Professional equipment

A Carnet may not be used for:

- Goods to be hired out or sold for financial gain
- Perishable or consumable items (as these would not be re-imported)
- Goods which are for processing or repair
- Goods on which a CAP (Common Agricultural Policy) refund will be claimed
- Goods used as a means of transport (cars, motorcycles etc)
- Equipment to be used for construction, repair or maintenance (of buildings/earthmoving projects)

WHERE CAN I GO WITH A CARNET?

You can go to any of the following countries:

Albania (AL)
Algeria (DZ)
Andorra (AD)
Australia (AU)
Bahrain (BH)
Belarus (BY)
Bosnia & Herzegovina (BA)
Brazil (BR) – Category B & C only
Canada (CA) – Category A only, letter of responsibility required on your company's headed paper for category C.
Canary Islands (IC) – Compulsory in Canaries, Ceuta and Melilla. Rates available on request.
Chile (CL)
China (CN) – Category B only. All carnets used in China must be registered with the Chinese customs database by contacting CCPIT/CCOIC before clearing the goods.
Cote D'Ivoire (CI)
Gibraltar (GI)
Hong Kong (HK)

Iceland (IS)
India (IN) – Category B only for ITPO approved Trade Fairs/Exhibitions. (Invite needed.)
Indonesia (ID)
Iran (IR)
Israel (IL) Name of final user to be added in box B.
Japan (JP)
Korea, Republic of (KR)
Lebanon (LB) – Category B & C only
Macao (MO)
Macedonia (MK)
Madagascar (MG)
Malaysia (MY)
Mauritius (MU)
Mexico (MX) – Translation of goods into Spanish required. Notify Mexican customs before departure through CANACO website.
Moldova (MD)
Mongolia (MN) – Category B & C only
Montenegro (ME)
Morocco (MA) – Category B only, letter of responsibility required on your company's headed paper for other categories.
New Zealand (NZ)
Norway (NO)
Pakistan (PK) – Category B & C only
Russian Federation (RU) – Letter of responsibility required as Carnets are not usually issued to Russia. Two extra pairs of transit vouchers required.
Senegal (SN)
Serbia (CS)
Singapore (SG)
South Africa (ZA)
Sri Lanka (LK)
Switzerland (CH) – 3 pairs of transit vouchers per trip required
Taiwan (TW) – EC/CPD/China-Taiwan Carnet needed.
Thailand (TH)
Tunisia (TN) – Category B & C only
Turkey (TR) – Turkish agent must appear in box B. Only named representatives / agents listed in box B will be allowed to sign the importation and re-exportation declarations in boxes F.
UAE (AE) – Category B only.
Ukraine (UA)
USA (US) – Category A & C only. We cannot guarantee the acceptance of a Carnet covering vehicles.

WHAT OTHER PAPERWORK DO I NEED TO PROVIDE?

- Application form
- Security form
- Letter of authority
- Invitation to exhibition
- Any other necessary paperwork

FREQUENTLY ASKED QUESTIONS

Can I apply online?

Yes, if you go to <http://www.e-zcert.com/uk> and register you will be able to apply for your carnets through us at London Heathrow. Please call if you need any guidance.

Can I still be liable for a claim if I use the Carnet Indemnity Scheme?

Yes, the carnet holder will be asked to settle this with the London Chamber. It could be possible to extend cover with your insurance company to include potential claims.

Can I use an ATA Carnet in Taiwan?

No. You will need an EC/CPD/China-Taiwan or CPD Carnet. This Carnet covers goods imported/exported between the EC and Taiwan. These are the same as a regular Carnet, apart from being a different colour. The goods for which it can be used; and EC Custom's procedures are identical.

Who can apply for a Carnet?

A company or individuals that are permanent residents of the United Kingdom.

Can it be used by anyone other than the Carnet holder?

The Carnet holder can issue a letter of authority allowing a named representative or agent to use the Carnet through Customs on his behalf. An agent can also be authorised to apply for the Carnet in the holder's name, and sign documents on his behalf.

Can I get extra vouchers after the Carnet has been issued, or add anything to the list?

You can get additional vouchers from the issuing Chamber, however care must be taken on applying for a Carnet to ensure you have enough vouchers to complete your trip as a repeat issuing fee is payable. Additional items cannot be added after the Carnet has been issued.

What happens if my Carnet is lost or stolen?

The holder should obtain written confirmation stating that the relevant Customs authority where the Carnet was lost or stolen will accept a substitute Carnet. The issuing Chamber can then issue a substitute Carnet on request which expires the same date as the original. Repeat fees are payable.

How do I contact you?

We are based at:

Regus

450 Bath Road

Longford

Heathrow UB7 0EB

Tel: 0208 564 6300

Email: carnet@tvchamber.co.uk

Other points to note:

- **Such words as various, assorted or set (of) should not be used on your list.**
- **A company name should not appear in box B, unless it is going to Turkey, in which case the Turkish agent must appear.**
- **Two digit ISO codes must appear in the country of origin column. You can find a list of these at the [ISO website](#).**
- **If the list does not fit on one page, it must be printed onto our Customs approved list of goods sheets, and three copies must be provided. The back of the vouchers will be left blank if this is the case.**
- **All forms must be typed or printed from your computer. Templates are available on request to help you.**
- **Amendments made using tippex will result in your documents being automatically rejected.**
- **If you do not wish to use a carnet or the intended destination is not a signatory to the ATA convention you can obtain information on the requirements of customs authorities outside the Community regarding temporary exports of goods from the Community from: The Department of Trade and Industry, Export Promotions Division, Kingsgate House, 66-74 Victoria Street, London SW1E 6SW. Tel: 020 7215 5000.**